

Date: Wednesday, January 14, 2004
 Member Present: K. Bates, D. Boucher, D. Cornelio, L. Delano, D. Gilman, P. Marcolini (Chairman), D. Palladino, R. Petrie, P. Plumer
 Absent: M. Barter, D. Batsie, J. Caron, R. Chase, B. Davis, K. Pomelow, D. Russell, B. Zito, S. Diaz
 Guests:
 Timekeeper: R. Petrie
 Scribe:
 Meeting Opened at: 0907

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
1. Introductions	1. No introductions necessary.	1. No action items necessary.
2. Ratification of Minutes	2. Motion: To accept the minutes of the October 2003 and December 2003 Education Committee meetings as presented. (Palladino/Delano) Passed	2. No action items necessary.
3. Staff Report	3. Dwight provided a brief report from the Operations Committee meeting.	3. No action items necessary.
4. Old Business	4.	4.
a. Preceptor Guidelines	a. Paul Marcolini offered to distill the information that was provided last month and provide a document highlighting the comparisons for the next meeting.	a. Paul M. to provide a comparison document for February.
b. Domestic Assault Recognition Training	b. No new information at this time.	b. No action items necessary.
c. Distance Education	c. Daryl G. provided a brief overview of the ATM system. A training session has been scheduled for the afternoon of our February meeting from 12:00 to 4:00. There will be a central training site in Augusta, as well as 3 remote sites set up in other areas of the state. Please plan on attending this training if at all possible.	c. All to attend afternoon training in February, if possible.
d. Program Entrance Requirements	d. The Education Committee has been wrestling with this topic without making a lot of headway. It was decided to meet with the Operations Team from 12:00 – 1:00 on Tuesday, February 3, to be followed up by a meeting with Dr. Durwood Huffman at our March meeting on Wednesday, March 10.	d. All to attend a 1 hour meeting with the Operations Team on February 3 from 12:00-1:00. Lunch will be provided by KVEMS .

e. PIFT

e. To move the PIFT project forward, it was decided to form a committee with interested members of the Education Committee, MDPB, and Operations Team. All of the Education Committee members present today are interested in serving on that committee. The first meeting of that committee will take place on Wednesday, March 10, from 12:30 – 2:30 at Maine EMS.

e. **Bates, Boucher, Cornelio, Gilman, Marcolini, Palladino, Petrie, Plumer** to participate in PIFT Committee

5. New Business:

a. Spinal Assessment Update

5.

a. Paul reported that 2 reviews of the Maine EMS Spinal Assessment program have been prepared and would be going to the MDPB for their review.

5.

a. No action items necessary.

The meeting adjourned at 11:50.

Next Meeting: February 11, 2004